



Literacy Resource Guidance

Resource: Punctuation - KS3 English - BBC Bitesize	This resource supports: Learners to use written language conventions appropriately to support communication
Source: BBC Bitesize (UK)	Suitable curriculum level: Levels 4-8 New Zealand Curriculum (NZC) Phases 3-5 (Te Mātaaho The Refreshed NZC)
About this resource: Punctuation and the correct use of punctuation is an important skill and is part of communicating ideas effectively and correctly in writing. This skill has many parts that must be learned and refined over time. This resource provides 11 learner guides which explore: <ul style="list-style-type: none">• Revising basic punctuation• When to use brackets• When to use a colon• How to use semicolons• How to use semicolons in a list• How to punctuate quotations in an essay• How to check your apostrophes are correct• What is a comma?• How to punctuate independent clauses• How to proofread. Each learner guide provides a short course which takes you through a series of quick written/video explanations that outline some of the key points to know about each topic.	
When and how it can be used: <ul style="list-style-type: none">• This resource can be used as a way for kaiako to consolidate their understanding of different components of punctuation.• Kaiako can then use this resource with ākonga if there is a need to highlight this skill, knowledge and strategy to them.• Ākonga can bookmark this as a reference resource to consult when working independently as they continue to refine and consolidate their knowledge and skills.	
Kaiako Notes: Gaining confidence in your understanding of how to teach punctuation will support you to be a kaiako of literacy in your subject.	
Reflective Question: Are there any common punctuation teaching points that could benefit your ākonga and their writing?	